



EMPLOYEE ONBOARDING

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SUMMARY OF TOPICS

MAIN POINTS COVERED

Patient Work Flow Structure

Work Groups

Video Requirements

Site Visit

Video Content

Add Ons

Process Consistency Benefits



**Indifference and neglect
often do much more
damage than outright
dislike.**

J.K. ROWLING



CLEAR STRUCTURE

PATIENT WORKFLOW

Allow new Employees to engage with the patient journey in a simple to understand format. .



WORKGROUPS

FRONT DESK

Video learning content for key tasks

NURSE

Equipment training and material handling

DENTIST

UDA process efficiency , referrals, Product information

VIDEO STRUCTURE

**HD VIDEO LEARNING
MODULES 2 MINUTE LENGTH
WITH 5 KEY LEARNING
POINTS
REINFORCEMENT**



VIDEO LENGTH
2 minutes maximum



VIDEO CONTENT
5 learning points.



WORKFLOW
Reinforcement of tasks
according to workflow



SITE VISIT

MINIMAL DOWNTIME

Video recording will be completed with minimal impact on Clinic services.



WORKFLOW SOPs

Videos to be produced for key tasks in a working day from AM set up to PM shutdown

VIDEO CONTENT



SURVEY

Workgroup surveys
to create content



WORKFLOW

Video content to be
used in alignment
with workflow

ONBOARDING

Remote access on
demand to
resources



ADD ONS

POST VIDEO QUIZ TO IMPROVE
REINFORCEMENT

WORKGROUP ACCESS TO
RELEVANT CONTENT

COMPLIANCE

APPRAISAL INTEGRATION





**PROCESS
CONSISTENCY
BENEFITS**





EFFICIENCY

Workflow structure will reduce time for tasks.



PRODUCTIVITY

Reduction in downtime and equipment failure



INFORMATION

Clearer communication between workgroups



PATIENT EXPERIENCE

Improved patient experience



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